

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

MONDAY, OCTOBER 31, 2016

Matt Brown led in **prayer** and Darry Stacy led in **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 31st day of October 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman  
Darry Stacy, Vice-Chairman  
Rod Cleveland, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Susan Burr, Bryan Jenkins, George Mauldin, Melinda Duke, Susan Reese, Brenda Hill, Joy Hampton, Teri Cox, John Roberts, Todd Gibson, Laura Smith, Lindsey Bailey, Matt Brown, Jesse Vap, Glenn Floyd, Lynne Driver, David Floyd and Tony Terrell.

After the reading of the minutes of the Regular Meeting of October 24, 2016 and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

### A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #COM3-1775** – Proposal for Construction of Bridge on Cemetery Road located in District #3. Bridge Location 141310N318002, Project No. 6005702.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:



<b>CLEVELAND COUNTY BID SUMMARY</b>		
List of Individual Bidders		Page 1
<b>Clean Uniform</b>		
BID: #COM-1777	1	<b>AWARDED TO:</b>
DEPT: County Commissioner's		Tabled on 10-31-16
DATE OPENED: 10-31-16		
<b>List of Individual Items</b>		
One-Year (1) Non-Encumbered		
Contract with the option to renew		
up to two (2) consecutive years,		
for the Rental/Cleaning of New		
100% Cotton and New Polyester/ Cotton Blend Uniforms, Coveralls and Overalls.		
The bid term is from November 15, 2016 to November 14, 2017, with the option to renew up to two (2) consecutive years.		
<b>Weekly Rental Rate Per Employee Per Week:</b>		
1st Year:		
New 100% Cotton Uniforms:	\$5.34	
New Polyester/Cotton Blend:	\$4.68	
New Overalls:	\$4.73	
New Coveralls:	\$3.85	
2nd Year:		
New 100% Cotton Uniforms:	\$5.34	
New Polyester/Cotton Blend:	\$4.68	
New Overalls:	\$4.73	
New Coveralls:	\$3.85	
3rd Year:		
New 100% Cotton Uniforms:	\$5.34	
New Polyester/Cotton Blend:	\$4.68	
New Overalls:	\$4.73	
New Coveralls:	\$3.85	
Pick up / Delivery Day and Time:	Mondays or Thursdays Mornings, Days are negotiable!	
<b>EXCEPTIONS:</b>		
Contact Name:	Craig Coleman	
Address:	4700 N Santa Fe Oklahoma City, OK 73118	
Phone Number:	405-524-2100	
Fax Number:	405-524-4150	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	

**B. Old Business:**

1. Upon the recommendation of Melinda Duke, Purchasing Agent, Harold Haralson moved, seconded by Rod Cleveland, to award as per bid summary and where low bidder is not awarded there is an explanation for **Bid #SHE-1776** – One-Year (1) Non-Encumbered Contract for inmate clothing and sandals for the Cleveland County Detention Center. The bid term will be from November 7, 2016 through November 6, 2017. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

2. Upon the recommendation of Melinda Duke, Purchasing Agent, Harold Haralson moved, seconded by Darry Stacy, to award to the low bidder Versa Products as per the bid summary for **Bid #COM-1778 - Non-Encumbered Contract** for three (3) months for the purchase of one (1) or more, various size fully assembled standing desks.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.

**C. Items of Business:**

1. Rod Cleveland moved, seconded by Darry Stacy, to approve the resolution establishing the Cleveland County Higher Education Facilities Authority by a Trust Indenture, and accepting the beneficial interest in the Cleveland County Higher Education Facilities Authority for and on behalf of Cleveland County, Oklahoma, and appointing trustees, in all respects in accordance with the terms of said trust indenture; and declaring an emergency.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.  
County Clerk Tammy Belinson administered the Oath of Office to the Board of County Commissioners as trustees.

Chairman Harold Haralson said that the following Items, No. 2 through No. 8 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following items:

2. **Contract** between Cleveland County Health Department and Kristina Kay Ryan to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$11.00 per hour for coordination services and \$0.54 per mile as per the State Travel Reimbursement Act not to exceed \$6,794.40. The contract is to be effective November 7, 2016 through June 30, 2017.
3. **Approval** of Invoice #38087 from EST, Inc. for service provided on the CDBG-DR Grant Projects in the amount of \$9,036.00.
4. **Approval** of the following invoices from IBTS for service provided on the CDBG –DR Grant Projects:

<b>Invoice #CLC-0716</b>	<b>May 1 – July 31, 2016</b>	<b>\$ 32,075.77</b>
<b>Invoice #CLC-0816</b>	<b>August 1 – 31, 2016</b>	<b>\$ 24,548.51</b>
<b>Invoice #CLC-0916</b>	<b>September 1 – 30, 2016</b>	<b>\$ 21,415.08</b>
5. **Approve the following 2015/2016 Lapsed Cash Fund Appropriations:**

a. Assessor Revolving Fund	\$ 2,530.00
b. County Clerk Lien Fee Fund	\$ 91.00
c. County Clerk Preservation Fee Fund	\$ 1,345.54
d. Drug Court Revolving Adult Fund	\$ 1,915.00
e. Fairgrounds Fund	\$ 3,320.48
f. Highway Unrestricted Fund	\$ 40,665.27
g. Sheriff Revolving Fund	\$ 335.03

**6. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**District #2:**

17-2161-T2A Jim Johnson Oil Co. \$ 2,000.00

**District #3:**

17-2172-T2A James Supply & Rental Co. \$ 1,500.00

17-2176-T2A Ty-Lind Auto Parts \$ 1,500.00

**Commissioners:**

17-2139-R2 Eyecatching Images \$ 750.00

17-2157-K2 Federal Express Corp. \$ 100.00

**Human Resources:**

17-2141-PR2 AppRiver, LLC \$ 254.40

17-2142-PR2 Oklahoma Copier Solutions \$ 1,000.00

**7. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 15/16**

**Fairgrounds:**

16-3418-FG2

16-4488-FG2

**Highway:**

16-2800-T2A

**FY 16/17**

**General:**

17-1061-B2A

**Highway**

17-0111-T2A

17-0139-T2A

**Sheriff Commissary**

17-1375-CFBC2

17-1539-T2A

**Fairgrounds**

17-0182-FG2

17-0195-FG2

**8. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 16/17**

a. General Fund \$ 39,096.50

b. Highway Fund \$ 107,725.24

c. Health Fund \$ 14,712.27

d. Sheriff Service Fee Fund \$ 32,812.87

e. Sheriff Commissary Fund \$ 12,500.91

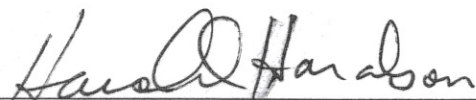
f. Fairgrounds Fund \$ 1,394.61

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

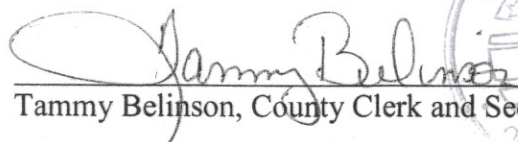
**END OF CONSENT DOCKET.**

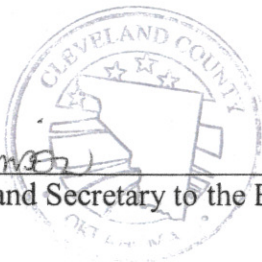
- D. There was no **new business** to come before the **Board** for discussion.
- E. There were no Commissioner’s discussions about **County Business** at this time.
- F. There were no **comments** made by the **Public**.
- G. At 1:06 P.M., Darry Stacy moved, seconded by Harold Haralson, to go into **Executive Session** for the purpose of Discussing the following: Pursuant to 25 O.S. 307 B.1 Discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of Earl Cox, Bryan Jenkins, Jacob McHughes, Todd Gibson, and John Roberts.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.  
Motion carried.  
  
(Clerk’s Note: Assistant District Attorney Heather Darby and Human Resource Director Teri Cox were invited into executive session.)
- H. At 1:20 P.M., Chairman Harold Haralson called the **reconvened** meeting to order from Executive Session and stated that during that period no decisions were made and no votes were taken.
- I. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:23 pm. Rod Cleveland seconded the motion.  
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.  
Motion carried.

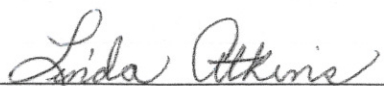
BOARD OF COUNTY COMMISSIONERS  
CLEVELAND COUNTY, OKLAHOMA

  
\_\_\_\_\_  
Harold Haralson, Chairman

ATTEST:

  
\_\_\_\_\_  
Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
\_\_\_\_\_  
Deputy County Clerk