### BOARD OF COUNTY COMMISSIONER'S

### **MINUTES**

# MONDAY, OCTOBER 31, 2016

Matt Brown led in **prayer** and Darry Stacy led in **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 31st day of October 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman Darry Stacy, Vice-Chairman Rod Cleveland, Member Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Susan Burr, Bryan Jenkins, George Mauldin, Melinda Duke, Susan Reese, Brenda Hill, Joy Hampton, Teri Cox, John Roberts, Todd Gibson, Laura Smith, Lindsey Bailey, Matt Brown, Jesse Vap, Glenn Floyd, Lynne Driver, David Floyd and Tony Terrell.

After the reading of the minutes of the Regular Meeting of October 24, 2016 and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

# A. Bid Openings:

 Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, to accept the bids and to table the awarding and/or rejecting of the bids until a later date for Bid #COM3-1775 – Proposal for Construction of Bridge on Cemetery Road located in District #3. Bridge Location 141310N318002, Project No. 6005702.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

	List of	Individual Bidders	AND THE RESERVE OF		
		RiverRidge Construction LLC	RRY Services LLC	Silver Star Construction Co., Inc.	
BID: #COM3-1775					
DEPT: Commissioners					
DATE OPENED: 10-31-16		1	2	3	Awarded To
List of Individual Items					Tabled on 10-31-
Proposal and Specifications for Construction of a Bridge Structure for a					
31 foot long I-beam bridge with a		+			
concrete deck in Cleveland County					
District #3.					
Approximate Start Date:		Jan. 15, 2017	3/1/2017	11/28/2016	
Approximate End Date:					
Approximate End Date:		March 15, 2017	6/1/2017	2/27/2017	
506(A) 1322 Structural Start	Quantity	\$47,128.25	ØEE 44E 00	Ø79 177 45	
506(A) 1322 Structural Steel	11089.00 lb 23.00 cv	\$6,325.00	\$55,445.00 \$12,650.00	\$78,177.45 \$15,985.00	
509(A) 1326 Class AA Concrete 511(A) 1332 Reinforcing Steel	3460.00 lb	\$3,633.00	\$3,460.00	\$5,536.00	
514(A) 6010 Piles, Furnished (HP 10 X 42)	1062.00 lf	\$37,170.00	\$44,604.00	\$25,488.00	
514(B) 6292 Piles, Driven (HP 10 X 42)	1062.00 lf	\$13,806.00	\$10,620.00	\$41,895.90	
SP 26 GA. Tensile Form	1173.00 sf	\$4,692.00	\$5,278.50	\$15,307.65	
SP 12 GA. Sheet Piling	1728.00 sgf	\$20,736.00	\$17,280.00	\$50,284.80	
SP Beam Guardrail on the Bridge	75.00 lf 4.00 ea	\$2,625.00	\$2,625.00	\$1,931.25	
SP GD Rail Anchor Unit (Type III) 880(J) 8905 Construction Traffic Control	1.00 lsum	\$8,100.00 \$2,000.00	\$14,000.00 \$2,350.00	\$14,480.00 \$5,955.00	
	1.00 Isum	\$146,215,25	\$168.312.50	\$255.041.05	
Sub-Total Bridge:		\$1+6,215.25	\$108,312.50	\$255,041.05	
201(A) 0102 Clearing and Grubbing	1.00 lsum	\$4,000.00	\$6,000.00	\$20,535.00	
202(H) 0185 Earthwork	1.00 lsum	\$10,000.00	45,000.00	\$39,015.00	
221(C) 2801 Temporary Silt Fence	1000.00 lf	\$2,850.00	\$1,250.00	\$1,550.00	
221(F) 0100 Temporary Silt Dike	200.00 lf	\$1,400.00	\$2,400.00	\$2,120.00	
230(A) 2806 Solid Slab Sodding	3700.00 sy	\$13,875.00	\$8,325.00	\$9,990.00	
233(A) 2817 Vegetative Mulching	1.00 ac	\$600.00	\$500.00	\$2,120.00	
303(A) 2100 Aggregate Base Type A	388.00 cy	\$15,520.00	\$32,980.00	\$25,452.80	
310(B) 0149 Subgrade Method B	2144.00 sy	\$11,792.00	\$7,504.00	\$5,252.80	
325 5271 Separator Fabric	1991.00 sy	\$3,882.45	\$4,977.50	\$2,190.10	
402(E) 0225 TBSC Type E	515.00 ton	\$16,480.00	\$23,175.00	\$16,119.50	
407(B) 0250 Tack Coat	101.00 gal	\$505.00	\$499.95	\$303.00	
408 5774 Prime Coat	702.00 gal	\$5,616.00	\$3,510.00	\$2,106.00	
411(B) 5945 Superpave, Type S3 (PG 64-220K)	484.00 ton	\$47,432.00	\$40,680.20	\$30,637.20	
411(C) 5960 Superpave, Type S4 (PG 64-22 OK)	238.00 ton	\$26,180.00	\$20,729.80	\$18,778.20	
509(D) 0325 Class C Concrete	10.00 cy	\$3,000.00	\$4,250.00	\$7,181.40	
519 A  0920 Removal of Strs and Obstrs	1.00 lsum	\$3,500.00	\$10,000.00	\$23,575.95	
519(B) 4728 Removal of Asphalt Pavement	1760.00 sy	\$8,800.00	\$13,200.00	\$11,352.00	
854(A) 8800 Traffic Stripe (Paint)(4" wide)	2880.00 lf	\$4,752.00	\$2,736.00	\$2,880.00	
Sub-Total Roadway:		\$180,184.45	\$227,717.45	\$221,158.95	
Total Bid Price:		\$326,399.70	\$396,029.95	\$476,200.00	
Contact Person:		Jesse Vap	Nathan Jacobs	Craig Parker	
Title:					
Address:		PO Box 51 Newkirk, OK 74647	PO Box 2283 Stillwater, OK 74076	2401 S Broadway Moore, OK 73160	
Telephone Number:		580-362-1300	405-377-8763	405-793-1725	
Fax Number:		580-362-1304	405-377-8844	405-793-9989	
NON-COLLISION AFFIDAVIT:		YES	YES	YES	

2. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, that due to so many line items to accept the bids and to table the awarding and/or rejecting of the bids until a later date for Bid #COM-1777 – One-Year (1) Non-Encumbered Contract with the option to renew up to two (2) consecutive years, for the Rental/Cleaning of New 100% Cotton and New Polyester/Cotton Blend Uniforms, Coveralls and Overalls.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

	List of Individual Bidders	Page
	Clean Uniform	
BID: #COM-1777	1	AWARDED TO:
DEPT: County Commissioner's DATE OPENED: 10-31-16		Tabled on 10-31-16
List of Individual Items		
One-Year (1) Non-Encumbered		
Contract with the option to renew		
up to two (2) consecutive years,		
for the Rental/Cleaning of New		
100% Cotton and New Polyester/		
Cotton Blend Uniforms, Coveralls and Overalls.		
The bid term is from November 15,		
2016 to November 14, 2017, with the		
option to renew up to two (2)		
consecutive years.		
Weekly Rental Rate Per Employee Per Week:		
1st Year:		
New 100% Cotton Uniforms:	\$5.34	
New Polyester/Cotton Blend:	\$4.68	
New Overalls:	\$4.73	
New Coveralls:	\$3.85	
2nd Year:		
New 100% Cotton Uniforms:	\$5.34	
New Polyester/Cotton Blend:	\$4.68	
New Overalls:	\$4.73	
New Coveralls:	\$3.85	
3rd Year: New 100% Cotton Uniforms:	ØE 24	
New Polyester/Cotton Blend:	\$5.34 \$4.68	
New Overalls:	\$4.73	
New Coveralls:	\$3.85	
2/1/2-1	Mada Maria San Maria	
Pick up / Delivery Day and Time:	Mondays or Thursdays Mornings, Days are negotiable!	
EXCEPTIONS:		
Contact Name:	Craig Coleman	
Address:	4700 N Santa Fe Oklahoma City, OK 73118	
Phone Number:	405-524-2100	
Fax Number:	405-524-4150	
NON-COLLUSION AFFIDAVIT:	VEC	
AUG-COLLOSION AFFIDAVII.	YES	

#### B. Old Business:

1. Upon the recommendation of Melinda Duke, Purchasing Agent, Harold Haralson moved, seconded by Rod Cleveland, to award as per bid summary and where low bidder is not awarded there is an explanation for **Bid #SHE-1776** – One-Year (1) Non-Encumbered Contract for inmate clothing and sandals for the Cleveland County Detention Center. The bid term will be from November 7, 2016 through November 6, 2017.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

2. Upon the recommendation of Melinda Duke, Purchasing Agent, Harold Haralson moved, seconded by Darry Stacy, to award to the low bidder Versa Products as per the bid summary for **Bid #COM-1778** - Non-Encumbered Contract for three (3) months for the purchase of one (1) or more, various size fully assembled standing desks.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.

#### C. Items of Business:

Motion carried.

1. Rod Cleveland moved, seconded by Darry Stacy, to approve the resolution establishing the Cleveland County Higher Education Facilities Authority by a Trust Indenture, and accepting the beneficial interest in the Cleveland County Higher Education Facilities Authority for and on behalf of Cleveland County, Oklahoma, and appointing trustees, in all respects in accordance with the terms of said trust indenture; and declaring an emergency.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

County Clerk Tammy Belinson administered the Oath of Office to the Board of County Commissioners as trustees.

Chairman Harold Haralson said that the following Items, No. 2 through No. 8 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following items:

- 2. Contract between Cleveland County Health Department and Kristina Kay Ryan to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$11.00 per hour for coordination services and \$0.54 per mile as per the State Travel Reimbursement Act not to exceed \$6,794.40. The contract is to be effective November 7, 2016 through June 30, 2017.
- 3. Approval of Invoice #38087 from EST, Inc. for service provided on the CDBG-DR Grant Projects in the amount of \$9,036.00.
- **4. Approval** of the following invoices from IBTS for service provided on the CDBG –DR Grant Projects:

Invoice #CLC-0716	May 1 – July 31, 2016	\$ 32,075.77
Invoice #CLC-0816	August $1 - 31, 2016$	\$ 24,548.51
Invoice #CLC-0916	September $1 - 30, 2016$	\$ 21,415,08

5. Approve the following 2015/2016 Lapsed Cash Fund Appropriations:

a.	Assessor Revolving Fund	\$ 2,530.00
b.	County Clerk Lien Fee Fund	\$ 91.00
c.	County Clerk Preservation Fee Fund	\$ 1,345.54
d.	Drug Court Revolving Adult Fund	\$ 1,915.00
e.	Fairgrounds Fund	\$ 3,320.48
f.	Highway Unrestricted Fund	\$ 40,665.27
g.	Sheriff Revolving Fund	\$ 335.03

6. Approval of the following Blanket Purchase Orders submitted for the following Departments:

<u>District #2</u> : 17-2161-T2A	Jim Johnson Oil Co.	\$	2,000.00
District #3: 17-2172-T2A 17-2176-T2A	James Supply & Rental Co. Ty-Lind Auto Parts		1,500.00 1,500.00
Commissioners 17-2139-R2 17-2157-K2	Eyecatching Images Federal Express Corp.	\$ \$	750.00 100.00

**Human Resources:** 

17-2141-PR2	AppRiver, LLC	\$ 254.40
17-2142-PR2	Oklahoma Copier Solutions	\$ 1,000.00

7. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

# FY 15/16

Fairgrouds:	Highway:		
16-3418-FG2	16-2800-T2A		
16-4488-FG2			

# FY 16/17

General:	Highway
17-1061-B2A	17-0111-T2A
	17-0139-T2A
<b>Sheriff Commissary</b>	17-1539-T2A
17-1375-CFBC2	

## **Fairgrounds**

17-0182-FG2 17-0195-FG2

8. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY	16/17	
a.	General Fund	\$ 39,096.50
b.	Highway Fund	\$ 107,725.24
c.	Health Fund	\$ 14,712.27
d.	Sheriff Service Fee Fund	\$ 32,812.87
e.	Sheriff Commissary Fund	\$ 12,500.91
f.	Fairgrounds Fund	\$ 1,394.61

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

## END OF CONSENT DOCKET.

- **D**. There was no **new business** to come before the **Board** for discussion.
- E. There were no Commissioner's discussions about County Business at this time.
- F. There were no comments made by the Public.
- G. At 1:06 P.M., Darry Stacy moved, seconded by Harold Haralson, to go into Executive Session for the purpose of Discussing the following: Pursuant to 25 O.S. 307 B.1 Discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of Earl Cox, Bryan Jenkins, Jacob McHughes, Todd Gibson, and John Roberts.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

(Clerk's Note: Assistant District Attorney Heather Darby and Human Resource Director Teri Cox were invited into executive session.)

- H. At 1:20 P.M., Chairman Harold Haralson called the **reconvened** meeting to order from Executive Session and stated that during that period no decisions were made and no votes were taken.
- I. There being no further business to come before the Board, Darry Stacy moved that the meeting be adjourned at 1:23 pm. Rod Cleveland seconded the motion. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

BOARD OF COUNTY COMMISSIONERS CLEVELAND COUNTY, OKLAHOMA

Harold Haralson, Chairman

ATTEST:

Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: Anda (think)

Deputy County Clerk